



**Advanced Registration Information and Form
For the
54th Convention of the Military Order of Foreign Wars
Of the United States
(MOFW-US)
2-5 May 2019**

INTRODUCTION

Based on discussions conducted at the 53rd Convention of the Order in Arlington, Virginia in 2017, it was determined and approved by the convention that the Order's leadership would begin holding Conventions at different locations in the United States in order to afford members a greater opportunity to attend.

Additionally, it was announced at the conclusion of the 53rd Convention that the 54th Convention of the MOFW-US would be held in Daytona Beach, Florida. However, while initial planning was conducted to make this happen, the Order subsequently learned that the selected hotel had been sold and our initial reservations cancelled.

Fortunately, the leadership of the Order was able to secure a better financial opportunity at a substantially better location in Orlando, Florida. The new venue is the Avanti Palms Resort and Conference Center, located at 6515 International Drive, Orlando, Florida 32819 (www.AvantiResort.com). This Resort is located on the same street as many of the Disney attractions and the Resort has transports to and from.

MAKING YOUR RESERVATIONS

Members of the MOFW-US may begin making their individual reservations at the Avanti Palms Resort upon receipt of these instruction by calling the Resort and providing the information that is requested in paragraph 1 of the attached Advance Reservation Form. Please attend to this at your earliest convenience.

When you have made your reservations and receive confirmation of those arrangements, you will then fill out the remainder of the Advance Reservation Form (attached) and forward this to Acting Secretary General Chuck Trombetta with your separate check for the Convention Registration Fees (mailing address is on the form).

We request all attending members do this as soon as possible as we are required to post a considerable confirmation fee with the Resort early in March. *Your attention to these requirements will be greatly appreciated!*



ADVANCE REGISTRATION FORM

54th CONVENTION OF THE MILITARY ORDER OF FOREIGN WARS OF THE UNITED STATES

2 to 5 May 2019

PART 1. HOTEL RESERVATIONS AND MOFW MEMBER DATA:

1. **MAKE YOUR LODGING RESERVATION WITH:** Avanti Palms Resort, 6515 International Drive, Orlando, Florida.

- **RESERVATION PHONE NUMBER:** 866-994-3157
- **HOTEL PHONE NUMBER:** 407-299-0392
- **RESERVATION GROUP NAME:** Military Order of Foreign Wars (Code#960934)
- **GROUP RATE:** \$75.00 per night for room, plus tax (Individuals pay own Room & Tax) (Rate is for room not per person).
- **ARRIVAL DATE:** Thursday, May 2, 2019 (Evening National Council Meeting at 1900 hrs-directions to meeting will be contained in welcome package).
- **DEPARTURE DATE:** Sunday, May 5, 2019 (NLT 1200 Noon), unless you extend.
- **RESERVATION CUT-OFF DATE:** April 2, 2019
- **PARKING FEES:** None

NOTE: *If you wish to arrive 3 days earlier or stay 3 days later than the scheduled Convention, or both, the rate will remain the same, but you must make this known when you book your room. Room rates remain the same for entire time and are for the room, not per person.*

NOTE: Please fill out this form and send copies to Acting Secretary General-Chuck Trombetta by email as soon as your reservations are made (otrombetta@aol.com)

- Yes, I've made my reservation at the MOFW Hotel:
 Yes, I will be attending, but staying elsewhere (However, we encourage you to stay at this hotel as we have a minimum number of rooms to meet to guarantee our fees:
 Other: _____

2. **MY MOFW COMMANDERY IS:** _____

I register as a (check one): National Officer National Delegate
 Commandery Delegate Past Commander-Gen.
 Proxy for which Commandery _____

My Printed Name, Tel # and E-Mail Address: _____

3. **DAY OF ARRIVAL/DEPARTURE** (for meals): Arrive: NLT 1700 Hrs on Thursday, 2 May. Depart: NLT 1200 Hrs on 5 May. (However, you may arrive 3 days early/stay 3 days later or both at the same daily rate of \$75/night for the room (not per person).



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PART 2. MOFW CONVENTION RESERVATIONS:

4. **CONVENTION REGISTRATION FEE (CHECK/MONEY ORDER):** Conference Registration Fee is \$240.00 per MOFW attendee. This fee is separate and distinct from your room rates (which you will pay separately). This fee covers all of the items listed below. See last bullet item below for Guests for Formal Banquet Fees. **MAKE CHECKS PAYABLE TO "MOFW" and mail them to: Secretary-General Chuck Trombetta, 11805 Wolf Run Lane, Clifton, VA 20124. Include a copy of this Advance Reservation Form.**

CONVENTION REGISTRATION FEE includes:

- **BREAKFAST BUFFET:** On Friday, Saturday and Sunday Morning.
- **LUNCHEON BUFFET:** On Friday, and Saturday during full-day MOFW Convention Meeting.
- **MID-Morning and MID-Afternoon Refreshment Breaks:** On Friday and Saturday.
- **SUNRISE BREAKFAST BUFFET:** On Sunday Morning prior to departure.
- **FORMAL BANQUET:** On Saturday evening which includes:
 - **Reception:** 1900 -2000 Hrs
 - **Dinner:** 2000-2200 Hrs (Beef Tenderloin or Grilled Salmon-See Para 5).
 - **Dress:** Formal Military Uniform/Tuxedo with military miniatures, with MOFW Neck Decoration. Appropriate formal dress for male/female guests.
- All associated Room Rental Fees/Expenses
- **GUEST(S):** If you add a guest (Spouse, Significant-other, children, or another couple), please add an additional \$75/person and provide these funds as outlined in paragraph 4 above **and PLEASE PROVIDE ALL NAMES AND APPROPRIATE DATA ON ALL GUESTS AT ITEM 5 BELOW.**

5. **SPECIAL FOOD REQUIREMENTS/ALLERGIES:** Please select your preferred Banquet meal(s):

Banquet Meal Selection: Beef Tenderloin , Grilled Salmon , Vegan , Gluten Free (enter number of each type of meal). If there are any allergies, please note them. **NAME/RANK OF GUEST(S) use rear for additional guests or use additional sheet of paper (Please Print Clearly):**
